

Federation of Western Australian Bushwalkers Inc.



Minutes of the Annual General Meeting held on Tuesday 15th November at 7 pm
At Rosie O'Grady's Pub, 205 James St. Northbridge Broderick Room(Upstairs)

Meeting opened at 7.03 pm.

Welcome to Terry Mahoney, President of Western Walking Club

Present: Ian McDonald (President. Perth Bushwalkers), Hecate Jay (Perth Bushwalkers), **Ralph Ditton (Secretary. Perth Bushwalkers)**, Jackie Furby (Treasurer. Western Walking Club), John Williams (Action Outdoors), Joe Coletti (Action Outdoors), Catherine Lang (WA Family Bushwalking Club), Melvyn Lintern (WA Family Bushwalking Club), **Peter Hegarty (Insurance Convenor, Perth Bushwalkers)**, **Jac Considine (Conservation Council Rep, Perth Bushwalkers)**

(Attendees in **bold** were observers and didn't have

voting rights)

Apologies: Colin Berry (Albany Bushwalkers), David Foster (Bushwalkers of WA), Edith Thomas (Western Walking Club).

Absent: Jerome DaCosta (Hiking Club of WA). Jerome arrived after the AGM had been completed in time for the normal quarterly meeting. Charlie Matheson (Bushwalkers of WA), Gerard Laumen (Great Walk Network).

Minutes of Previous AGM meeting: Minutes from the meeting of 16th November, 2010 were accepted as a true and accurate record of that meeting.

Moved: Hecate Jay

Seconded: Peter Hegarty

Business arising from previous meeting Nil

Reports

President

President's report to annual general meeting 16 November 2011 which was accepted.

I thank all the members of the Federation council for the insights and expertise they have brought to us, and all the work and they have done on behalf of the bushwalkers of Western Australia. I specifically thank those who have not been nominated by their Clubs as delegates but have answered the call of the Federation to serve as co-opted members. We should be especially grateful for the work of Ralph Ditton (Secretary) Pete Hegarty (OWA and insurance), Jac Considine (Environment) and Dave Osborne (access - in its broadest sense).

I also want to thank Jackie for her sterling work as Treasurer.

The Federation council has worked to raise the profile of bushwalkers and bushwalking, and to get the ear of bushwalking land managers and regulators. We attend conferences and symposiums, we sit on boards and reference panels and trails groups, we write emails and letters, we join other peak bodies and we use every opportunity to productively push our point of view on behalf of all bushwalking. We ally with other groups when appropriate and in our interests to do so. It includes seizing the opportunity to meet with the right people when the opportunity arises. (This year I and others have bush walked with the Minister for DEC and Water, with a group from DEC and DSR, and a group from DSR.) It includes the volunteer recognition activities Mel has organised. It includes the production of suitable posters and advertising material, also that Mel is doing. We nominated one of our member clubs for an outdoors

recreation industry award, based on material they had supplied in their quarterly reports. Ideally we would be able to do the same for the Federation as a whole— those quarterly reports can be very useful so keep them coming. We must continue to champion our own activities, because we are the best placed to do it - and I thank all of you who are doing this.

We have had some successes, and some continuing successes in this last year:

- We have agreed on a strategic plan. This is now on our website,
- The State Trails Strategy continues to influence Government. It recognises that 'trails' include AS 2156 Class 5 and 6 unmarked routes across substantially unmodified terrain. It includes funding for research on 'right to roam', and I thank Action Outdoors Association for hosting a meeting in October to allow the Federation to hear of the right to roam work, and to influence its future direction. I hope that this work will help identify and reduce the number of impediments placed in front of walkers. Such things as trail head provision and maintenance, maps, trail maintenance, water points and vehicular access spring to mind.
- Debate on the applicability of Adventure Activity Standards to our activities continues and I thank Peter Hegarty for the work he has been doing with Outdoors Western Australia on this.
- Subsequent to work funded by the DSR that established that departments other than the DoW and Water Corporation had statutory authority in water catchments, and a Legislative Council committee hearing into catchment access (to which many of our member clubs and individual bushwalkers made submissions, and before which Mel and I appeared) there is a cross departmental committee from DSR, DEC, Health, DoW and Water Corporation to devise a joint response to Government on recreation in water catchments and a new Policy 13.
- The Federation has for at least ten years been pressing for water points to be established within the Fitzgerald River National Park so that the coastal traverse can be made safer and more accessible. We were very pleased when the Premier announced the construction of a Trans Fitzgerald River Walk Trail. Unfortunately there are prevailing allegations that the trail will enhance the spread of dieback. There are counter claims, which we support, that there is now foot traffic along the coastal route (and has been for many years) that potentially spread dieback, and a constructed trail will allow water points to be constructed, and management to better hinder dieback spread than is currently the case. The track is being re-designed to meet the environmental objections, and hopefully construction will proceed.
- The Federation circulated a set of risk management guidelines to all member clubs that had been ratified by Bushwalking Australia Inc.
- We continue to make a good first impression with our website. This website is maintained and updated by Hecate Jay, who is a professional website designer. We get charged for some of the work, but a huge amount of work is donated. We all owe Hecate a huge thank you for this.
- There are some unresolved issues:
- It is well know that there is only one opportunity to make a good first impression. Those of us who liaise with other groups are aware that our current name was appropriate for the era in which it was created and shows us to be anchored in that era. Consequently we need to make lots of good subsequent impressions. Our current council consists of two delegates from each member club. Unfortunately too many of our member clubs cannot find two of their members who are interested in the bigger picture for bushwalkers and bushwalking to serve as delegates. Thus we have coopted members doing work that should be done by delegates. This is undesirable. We need to agree on a new name and a new constitution that allows our member clubs to elect suitably qualified people from any and all of our clubs to make up a Board of Management. This will alter the way we work – and we need a substantial majority of current delegates to accept this. Despite a lot of work by Colin Berry, and input from several delegates we have not yet been able to produce a document to present at the AGM.
- We are facing the situation where the mining industry will roll over much of our favourite bushwalking country within less than a generation. We are already losing ground – so it has already started. The miners are charged with rehabilitating the country and are currently driven by encouraging biodiversity. Unfortunately for us, the pock marked surface that encourages biodiversity will take

many years to settle down to a surface that will be pleasant for class five and six routes. We need to much better understand the threat and devise (and agree on) an appropriate course of action.

- Mel and I conducted an email 'debate', assisted and encouraged by Mike Wood of the Bibbulmun Track Foundation to encourage DEC to upgrade facilities and provide some signage at Sullivan Rock, in view of the extra traffic it was getting. This traffic resulted from it being the trailhead for popular loop walks using the Bibbulmun Track northwards to access the three mountains Vincent, Cuthbert and Randal; and southwards to Mount Cooke; and informal trails both east and west. We were thwarted by the lack of 'corporateness' (to coin a word) of DEC with decisions on the area being made in their Jarrahdale office independent of accepted good practice regarding vandalism in other parts of Australia.

We do need to remember that most bushwalkers simply want to go for a walk, and are very reluctant to engage in conflict. We also need to remember that almost all bushwalking land managers and regulators would like to encourage bushwalking, and if they place impediments in our way it is because of conflicting (and sometimes legal) other interests that prevail, or possibly a lack of understanding of our needs, or possibly budgetary considerations. If we positively and constructively engage with them we are much more likely to get a better outcome for bushwalkers.

In closing let me thank you for allowing me to be your president, however I will not be standing for re-election at the forthcoming annual general meeting.

Treasurer

FEDERATION OF WESTERN AUSTRALIAN BUSHWALKERS INC

FEDERATION'S FUNDS

FOR THE YEAR ENDED 30th June 2011

	2011	2010
	\$	\$
FEDERATION'S FUNDS		
Opening Balance		
Federation's Funds	3,816.76	2,257.76
Uncalled Levy Written Back	-	423.50
Share of Profit	1,219.63	1,135.50
	<hr/>	<hr/>
	5,036.39	3,816.76
	5,036.39	3,816.76
	<hr/> <hr/>	<hr/> <hr/>
	2011	2010
	\$	\$
FEDERATION'S FUNDS		
Federation of WA Bushwalkers Inc	5,036.39	3,816.76
	<hr/> <hr/>	<hr/> <hr/>

	2011	2010
	\$	\$
REPRESENTED BY		
CURRENT ASSETS		
Commonwealth Bank Cheque Acct 066130 10020541	4,136.39	4,068.76
Debtors	900.00	300.00
	<hr/>	<hr/>
	5,036.39	4,368.76
TOTAL ASSETS	5,036.39	4,368.76
CURRENT LIABILITIES		
Creditors	-	45.00
Provision for BWA Inc Levy	-	507.00
	<hr/>	<hr/>
	-	552.00
NET ASSETS	<hr/> 5,036.39	<hr/> 3,816.76

**FEDERATION OF WESTERN AUSTRALIAN BUSHWALKERS INC.
TREASURER'S REPORT AGM 15th November, 2011**

For the 2011 year we received income of **\$ 13791.12**

This was made up of

Contributions from Affiliated Clubs for Insurance and Levies	\$ 9172.13
WA Federation Levy from Clubs	1005.00
BAI Levy from Clubs	502.50
Interest on Bank account	0.50
Dept of Communities Volunteer Breakfast Grant	504.00
BAI Conference Expenses Grant	1406.99
Website Logo Partners sponsorship *	<u>1200.00</u>

\$ 13791.12

Our Expenses were

AGM expenses - refreshments 2009	\$ 205.10
Conference Expenses BAI	1589.99
Conference Registration Active 10	150.00
Insurance – Public Liability	4110.99
Insurance – Personal Accident	5151.39
Stationery (large envelopes)	26.35
Subscription – Outdoors WA	157.30
Subscription – WA Sports Federation	99.00
Sundry Expenses	
Death Notice – Peter Hewitt	82.92
Industry Awards Dinner	170.00

Volunteer Breakfast cost	504.00	
Website Domain Name Hosting	109.45	
Website Maintenance	<u>215.00</u>	
	\$ 12571.49	<u>12571.49</u>
Surplus for the year		\$ <u>1219.63</u>
* Sponsors are brought in as creditors. Only \$300 was actually received in the 2011 financial year. A further \$600 has been received to date and \$300 is still outstanding.		
Mel Lintern is to approach Mountain Designs re the outstanding \$300		
Members Funds at the 30th June, 2011		\$ 5036.39
Bank Account Reconciliation:		
Opening Bank Balance 1st July, 2010		\$ 4068.76
Less: Outstanding cheque Website Mtce 2010		<u>45.00</u>
		4023.76
Plus: Outstanding Sponsorship		<u>300.00</u>
		\$ 4323.76
Plus: Actual Receipts		<u>12891.12</u>
		\$ 17214.88
Less: Expenses paid during the year as above	\$ 12571.49	
BAI Levy paid from provision made last year	<u>507.00</u>	
		<u>13078.49</u>
		\$ 4136.39
Bank Balance as at 30th June, 2011		<u>4136.39</u>
Income since the end of the financial year.		
Sponsorship has been received from Mainpeak and Paddy Pallin	\$ 600.00	
Insurance receipts in August 2011 totalled	\$ 9836.96	
WA Levy received from affiliated clubs	973.00	
BAI Levy	486.50	
Bank Interest	<u>0.18</u>	\$ 11896.64
Expenses since the end of the financial year.		
PL Insurance	\$ 4043.00	
PA Insurance	<u>5883.67</u>	\$ 9926.67
Website domain name registration	33.00	
BAI Levy	491.00	
Outdoors WA Subscription	156.40	
WA Sports Federation Subscription	99.00	
Urban Bushland Council Subscription	35.00	
50% share post box rental	43.00	
Website Maintenance (outstanding chq)	<u>90.00</u>	<u>10874.07</u>

Bank Balance at 7th November, 2011
after allowing for outstanding cheque. \$ 5158.96

Amounts Owing or coming due
Sponsorship from Mountain Designs. \$ 300.00

Amounts Payable

J Furby for payment to Planet Domain for

Website Hosting. \$ 109.45

Insurance and Levies

Amounts collected differ from amounts paid out, due to the fact that we also have to pay insurance and BAI Levy for the Federation to cover public liability obligations and delegates travelling to meetings.

Membership Fees

Presently \$1 per head per member of each affiliated club. It is proposed that there be no change to this fee.

Jackie Furby. 8th November, 2011

FEDERATION OF WESTERN AUSTRALIAN BUSHWALKERS INC

Page 1 TRIAL BALANCE AS AT 30th June 2012 17-Aug-11

CLIENT FEDBW MODEL TRIAL IDENTIFIER	YEAR \$	2011 \$
INCOME		
231 Dept Communities Grant - Volunteer Breakfast	-	504.00
240 BAI Conference Expenses Grant	-	1,406.99
246 Interest Received		
-1 Cheque Account	-	0.50
250 Contributions from Affiliated Clubs for Insurance		
-1 Action Outdoor Association	2,354.88CR	1,906.00
-2 Albany Bushwalking Club	148.08CR	197.98
-3 Bushwalkers of WA Inc	206.00CR	206.55
-4 Hiking Club of WA	126.72CR	95.30
-5 Perth Bushwalkers Club Inc	3,600.96CR	3,583.28
-6 The WA Family Bushwalking Club	728.64CR	743.34
-7 Western Walking Club Inc	1,584.00CR	1,486.68
-8 Bunbury Adventure Pursuits	242.88CR	190.60
-9 Great Walk Network	844.80CR	762.40
	9,836.96CR	9,172.13
260 WA Federation Levy Affiliated Clubs	973.00CR	1,005.00
276 Website Logo Partners		
-1 Mainpeak	-	300.00
-2 Mountain Designs	-	300.00
-3 Paddy Pallin	-	300.00
-4 Macpac Retail	-	300.00
	-	1,200.00
TOTAL INCOME	10,809.96CR	13,288.62
EXPENSES		
308 Conference Regn - Active 10	-	150.00
309 Conference Expenses BAI	-	1,589.99
358 Insurance - Public Liability	4,043.00	4,110.99
359 Insurance - Personal Accident	5,883.67	5,151.39
429 Refreshments AGM	-	205.10
460 Stationery	-	26.35
463 Subscription - Outdoors WA	-	157.30
464 Subscription - WA Sports Fed	-	99.00
465 Sundry Expenses	-	252.92
470 Volunteers Breakfast	-	504.00
489 Website Development		
-2 Website Maintenance	-	215.00
-3 Website Hosting Planet Domain	-	109.45
	-	324.45
TOTAL EXPENSES	9,926.67	12,571.49
	883.29CR	717.13
CAPITAL AND CURRENT ACCOUNTS		
585 Opening Balance Federation's Funds	4,533.89CR	3,816.76
CURRENT ASSETS		
801 Commonwealth Bank Cheque Acct 066130 10020541	5,806.18	4,136.39
820 Debtors	600.00	900.00
	6,406.18	5,036.39
CURRENT LIABILITIES		
955 Provision for BWA Inc Levy	989.00CR	502.50
TOTAL	-	-

**FEDERATION OF WESTERN AUSTRALIAN BUSHWALKERS INC.
TREASURER'S REPORT for meeting on 15th November, 2011,
prepared on the 6th November, 2011.**

Bank Balance at 17th August, 2011 \$ **5806.18**

Income Received for the period.

Interest – Commonwealth Bank	\$ 0.18	
Sponsorship – Paddy Pallin	<u>300.00</u>	\$ <u>300.18</u>
		\$ 6106.36

Expenses for the period.

24.8.11 J Furby - for payment to Planet Domain, Regn	\$ 33.00	
25.8.11 Hecate Jay – for share Post Box Rental	43.00	
9.9.11 WA Sports Federation Subscription	99.00	
28.9.11 Outdoors WA part Subscription	48.40	
10.10.11 BAI Levy	491.00	
11.10.11 Hecate Jay – for payment Urban Bushland Council Subscription	35.00	
18.10.11 Outdoors WA balance Subscription	108.00	
6.11.11 Hecate Jay – website maintenance	<u>90.00</u>	<u>947.40</u>

Bank Balance as at 6th November, 2011 \$ **5248.96**
Less: Outstanding cheque 90.00

Bank Balance after outstanding cheque. \$ **5158.96**

Anticipated Income for the coming quarter.

Sponsorship – Mountain Designs still to be received *	\$ <u>300.00</u>
	\$ <u>300.00</u>

* Hopefully this will be received. They have had reminder emails.
If it is not forthcoming soon, perhaps we should consider taking their
logo off our webpage.

Amounts Owing.

Planet Domain Account for Website Hosting paid from my bank account J Furby	\$ <u>109.45</u>
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August 2011 Treasurer's Report.

My report contained an error. Hecate queried this. An invoice had issued and the BAI Levy of \$507 was paid from a reserve made the previous year for this purpose.

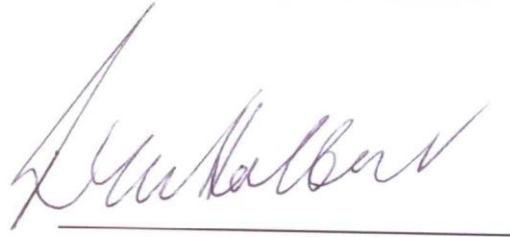
Jacqueline Furby
Federation Treasurer.
6th November, 2011.

It was agreed that the annual fee of \$1 per person per club will remain unchanged.
Moved Terry Mahoney
Seconded Hecate Jay

FEDERATION OF WESTERN AUSTRALIAN BUSHWALKERS INC.

Report to the Members of the Federation of Western Australian Bushwalkers Inc.

I, Robin Halbert, Chartered Accountant, have audited the books and records of the Federation for the period ended 30th June, 2011 and report that in my opinion, the records are well maintained and the attached Statement of Financial Performance and the Statement Financial Position, give a true and fair view of the Federation's activities for the period.



Robin M HALBERT FCA

3rd November, 2011

Insurance Convenor Report

Federation of WA Bushwalkers – AGM 15 November 2011

Club Insurance for 2011-2012

All 9 member clubs plus the Federation have adopted BAI insurance coverage again for the year 2011 - 2012.

All payments were received on time, and the payment to the Insurers was made before the stipulated date of 20 August 2011. Congratulations to all involved from all clubs.

Numbers insured for 2011-12 totalled **982 for Public Liability** (100% of membership) and **914 for Personal Accident** (93% of membership). Total amount collected for insurance was \$9,936.00, with an additional \$1473.00 collected for levies.

Some minor policy changes have been made since last year, mainly involving overseas activities, and this was well circulated at the end of 2010.

Policy wordings, and a summary letter highlighting changes are available.

There are several risk management processes that **clubs should ensure they now have in place:**

- Clubs should now all have adopted an **annual “Acknowledgement of Risk” waiver** that members sign once per year, instead of the traditional walk waiver signed for each activity.
- Clubs should have a **documented Risk Management Policy** that includes clear guidelines as to who is responsible for each step, and is available to all members.
- Clubs should have a **reporting system for accidents and near misses** and have a formal review process for these reports
- Clubs should have an **audit process** in place to review their Risk Management Procedures to ensure they remain effective.

Members are again reminded that it is imperative to advise the Federation in the event of any

insurance claim, and “near miss” events should be included in the regular club quarterly reports to the Federation. This is the only way we can monitor the effectiveness of club programmes.
If anyone has any questions please do not hesitate to contact me.

Regards,

Pete Hegarty

Insurance Convenor

Federation of WA Bushwalkers

Election of Office Bearers

President : Joe Coletti

Secretary: Hecate Jay

Treasurer: John Williams

BAI: Hecate Jay, Ian McDonald

Insurance Convenor: Peter Hegarty

Environmental Officer: Jac Considine

Perth Hills Trail Reference Group: Hecate Jay

Outdoor Western Australia Council: Position lapses as the Council will fold.

Sports Federation: Ian McDonald

Urban Bushland Council: Hecate Jay

Authority to sign.

With the elections of new office bearers the following Officers will become signatories on the Bank Authority: Joe Colleti, Hecate Jay and John Williams. They will replace Ian McDonald, Ralph Ditton and Jackie Furby

The AGM closed at 7.38 pm